



# Youth for Understanding India

## Volunteer Agreement Form

Youth for Understanding (YFU) India agrees to provide:

- Volunteer manager responsible for appointment, orientation, training, supervision, support, and when necessary, termination of agreement with volunteers.
- Office staff who are available to advice, assist, guide, and support volunteers during regularly scheduled work hours.
- A written job description of position agreed to by the volunteer, volunteer manager, and area coordinator.
- An initial orientation on YFU policies and procedures.
- A minimum of one training event per calendar year.
- Reimbursement of authorized expenses. Mileage, food, postage.
- A support system to assist the volunteer in the performance of assigned duties.
- Liability insurance coverage when volunteer is operating within YFU India policies and procedures.

As a YFU India Volunteer I agree to:

- Accept the supervision and decision of the volunteer manager and appointed delegates (i.e. staff members responsible for certain program areas and/or area coordinator)
- Participate in new volunteer orientation.
- Attend meetings as required.
- Attend a minimum of one training event a year.
- Be responsible for the functions, tasks, and establish goals of the volunteer position.
- Maintain and support minimum standards / guidelines of YFU programs, including timely submission of required written reports to meet regulatory standards.
- Exercise discretion and good judgment in matters of confidentiality concerning all program participants.
- Advise YFU India promptly if there are any changes in the information provided in my application, or if I will be unable to perform my volunteer duties under this agreement.
- Termination of my volunteer status for reasons including, but not limited to, failure to comply with the terms of this agreement or other circumstances that are contrary to the best interests of YFU India, its students or host families.

Release: I release YFU India and its officers, members, directors, agents, and employees, from any liability whatsoever arising from or relating to, any YFU India programs, undertakings, activities, or events, or my participation therein.

I understand my volunteer assignment is contingent upon agreeing to and abiding by the above provisions.

Signature volunteer: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature staff: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_